

# MEETING MINUTES

## ALLENSPARK WATER & SANITATION DISTRICT

### Regular Board Meeting

Community Room of Allenspark Fire Station

November 18, 2025, 6:30 PM

*Mission: To serve our customers with clean, safe, reliable water, in a fiscally and environmentally responsible manner.*

**Board Members in attendance:** President Ron Holan, Vice President Rick Sullivan, Secretary/Treasurer Susan Lewkow (virtually), Nathalie Cass, and Mike Bushue (virtually)

**Board Members Not in attendance:** NONE

**Department Personnel:** Superintendent Barry Mauerman, Operator Trey Barresi, and Executive Secretary Jennifer Cook

**Meeting Attendees:** None

**CALL TO ORDER:** The meeting was called to order at 6:31 P.M.

### Meeting Minutes

A MOTION to approve the October Regular Meeting minutes was made by Rick. Nathalie seconded and the motion was approved by unanimous vote.

**Financial Report** – A MOTION to approve the October Financials was made by Rick. Nathalie seconded and the motion was approved by unanimous vote.

### 1) Operations Update – MMWS Updates

- a. The plant is running well. Water loss is down to just 3%-5% now that the majority of meters have been replaced.
- b. The Meadow Mountain Water Supply project is effectively complete.

### 2) Meters / Meter Reading System

- a. **Installation Progress** – Installation project is done for the year.

#### b. Status of Problem Installs

- The meter pit expansion at the Dill (formerly Matthes) property is done, and came in \$1,000 under the bid amount. The total project will cost ~\$5,000, and should be fully complete in the next week.

### 3) 2026 Budget

- Various water rate models, and the pros and cons of each, were discussed.

- A MOTION that the rate be raised to \$60/month beginning January 1, 2026 (to take effect beginning in the February billing cycle) was made by Susan. Rick seconded and the motion was approved by unanimous vote.
- A MOTION to approve the 2026 budget, with the \$4/month rate increase, to be finalized when the property tax valuation comes in December, was made by Susan. Rick seconded and the motion was approved by unanimous vote.

#### OTHER BUSINESS

- Ron requested that we start sending notifications to the property owners if their tenant(s) did not pay the prior month's water bill, so that an owner doesn't get caught off guard if a tenant has a large unpaid balance.
- The date of the December meeting will be moved to the 9<sup>th</sup> to meet the budget deadline. Susan will let Gary know to post the change on the website.
- Nathalie found a number of resources for utility funding for people struggling to pay their utility bills She will send to the group for review ahead of the December Regular meeting.

**Testing/Reporting Schedule:** All ten of the required lead and copper tests are done. So far we've gotten the results for eight out of ten, and all are good. Test results for PFAs in the system came back negative.

A MOTION to adjourn the meeting was made by Rick. Susan seconded and the meeting adjourned at 7:50 P.M.

Respectfully submitted,

Jennifer Cook